

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE ALHAMBRA, CALIFORNIA 91803-1331 Telephone: (626) 458-5100 http://dpw.lacounty.gov

ADDRESS ALL CORRESPONDENCE TO: P.O. BOX 1460 ALHAMBRA, CALIFORNIA 91802-1460

June 12, 2012

The Honorable Board of Supervisors County of Los Angeles 383 Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS COUNTY OF LOS ANGELES

42

June 12, 2012

SACHI A. HAMAI
EXECUTIVE OFFICER

AMENDMENT TO CONTRACT NO. 76403 FOR THE LANDSCAPE AND MEDIAN MAINTENANCE SERVICES FOR EAST COUNTY MEDIANS IN THE UNINCORPORATED COUNTY AREA OF AZUSA (SUPERVISORIAL DISTRICTS 1, 4, AND 5) (3 VOTES)

SUBJECT

This action is to expand the service area for landscape and grounds maintenance services for East County medians in the unincorporated area of Azusa to add newly constructed landscaped medians in the areas of Arrow Highway from Enid Avenue to east of Homerest Avenue and Vincent Avenue from north of Bellbrook Street to Benbow Street.

IT IS RECOMMENDED THAT YOUR BOARD:

- 1. Find that the work continues to be categorically exempt from the provisions of the California Environmental Quality Act.
- 2. Find that these services continue to be more economically performed by an independent contractor than by County of Los Angeles employees.
- 3. Approve Amendment 5 to Contract No. 76403 with Azteca Landscape for landscape and grounds maintenance services for East County medians to expand the service area commencing on July 4, 2012, or execution by both parties, whichever occurs last, at an additional prorated amount of \$4,444 to increase the annual amount from \$162,635 to \$167,079 for the remaining final contract year for a potential contract maximum sum of \$595,176 and a maximum contract term of five years.

The Honorable Board of Supervisors 6/12/2012 Page 2

- 4. Authorize the Director of Public Works or her designee to increase the annual contract amount up to an additional 10 percent of the contract annual sum for unforeseen, additional work within the scope of the contract, if required.
- 5. Authorize the Director of Public Works or her designee to execute the amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to expand the area for landscape and grounds maintenance services for East County medians in the unincorporated area of Azusa to add newly constructed landscaped medians in the areas of Arrow Highway from Enid Avenue to east of Homerest Avenue and Vincent Avenue from north of Bellbrook Street to Benbow Street.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1), Fiscal Sustainability (Goal 2), and Integrated Services Delivery (Goal 3). The contractor who has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive and cost-effective manner will support the Department of Public Works (Public Works) in meeting these goals.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The requested prorated increased contract amount of \$4,444 will increase the annual amount from \$162,635 to \$167,079 for the remaining final contract year commencing on July 4, 2012, plus 10 percent contingency for unforeseen, additional work within the scope of work of the contract, if required. Public Works successfully negotiated with the contractor to reduce their price by 10 percent to service the additional areas, reducing the annual cost of the expanded areas from \$11,850 to \$10,665.

Funding for the amended services is available in the Fifth Supervisorial District's Road Construction Program in the Recommended Fiscal Year 2012-13 Road Fund Budget. Funding for the contract's remaining year and 10 percent additional funding for contingencies will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On December 4, 2007, Agenda Item 37, your Board approved Contract No. 76403 for landscape and median maintenance services for an initial one-year period with two 1-year renewal options for a total contract period of three years at an annual contract amount of \$71,795 commencing on December 4, 2007, with Azteca Landscape, located in Ontario, California.

On June 2, 2009, during the contract's first option year, this contract was amended to expand the level of service to include the area of Amar Road medians between Aileron Avenue and Brentwood Drive. Under Amendment 1, the annual contract amount increased from \$71,795 to \$88,218, prorated for the amended contract year, with the subsequent second year's annual amount of \$104,280.

The Honorable Board of Supervisors 6/12/2012 Page 3

On May 18, 2010, Agenda Item 35, your Board approved a 10 percent unit cost reduction with a two-year extension with this contractor. The cost reduction was retroactive to October 1, 2009, pursuant to the Chief Executive Office recommendation of February 1, 2010. Amendment 2 to this contract was executed on July 14, 2010, reducing the annual contract amount from \$104,280 to \$93,852, retroactive to October 1, 2009, and the contract was extended for a period of two years through and including December 3, 2012.

On August 17, 2010, Agenda Item 30, during the contract's second option year, this contract was amended to expand the level of service to include the areas on Stimson Avenue Parkway from Shadybend Drive to Halliburton Road; and Pomona Freeway Interchange medians at Azusa Avenue, Fullerton Road, and Nogales Street; and Colima Road medians from Fullerton Road to Nogales Street. Under Amendment 3, the annual amount increased from \$93,852 to \$105,449 for the contract year ending on December 3, 2010, with the subsequent two contract year's annual amount increased to \$144,567.

On November 30, 2010, Agenda Item 32, during the contract's second option year, this contract was amended to expand the level of service to include newly constructed landscaped medians in the areas on Hacienda Boulevard from Shadybend Drive to Newton Street and from Richview Drive to Glenmark Drive commencing on December 4, 2010. Under Amendment 4, the annual amount increased from \$144,567 to \$162,635 for the contract year commencing on December 4, 2010, and for the subsequent final contract year.

Commencing on July 4, 2012, or execution by both parties, whichever occurs last, this contract will expand the service area to include newly constructed landscaped medians in the areas of Arrow Highway from Enid Avenue to east of Homerest Avenue and Vincent Avenue from north of Bellbrook Street to Benbow Street.

Amendment 5, which is substantially similar to the enclosed form (Enclosure), will continue the contract's current terms, specifications, and conditions. Prior to the Director of Public Works or her designee executing this amendment, the contractor will sign and County Counsel will review it as to form.

The contractor will continue to pay its full-time employees the current Living Wage Rate approved by your Board on February 6, 2007, and confirms that it will comply with the County's Living Wage reporting requirements. The County's Proposition A and Living Wage Ordinance (LWO) provisions apply to the contract, as County employees can perform these contracted services. The contract complies with all of the requirements of the Los Angeles County Code, Section 2.201. The contractor will continue to pay its full-time employees the required minimum rates of \$11.84 per hour without health benefits, or \$9.64 per hour with health benefits of \$2.20 per hour, as specified in the LWO adopted by your Board on March 15, 2007, and confirmed that it continues to comply with the County's Living Wage reporting requirements.

Pursuant to the applicable memorandum of understanding, the appropriate union was notified on May 3, 2012, of this recommended action to amend the contract.

Using methodology approved by the Auditor-Controller, Proposition A cost analysis indicates that the amended services can be performed more economically by the private sector.

ENVIRONMENTAL DOCUMENTATION

The Honorable Board of Supervisors 6/12/2012 Page 4

The proposed work is categorically exempt from the California Environmental Quality Act (CEQA). The work is within a class of projects that has been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301(h) of CEQA.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the amendment will continue the current contracted services and expand the service area.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Administrative Services Division.

Respectfully submitted,

Hail Farlier

GAIL FARBER

Director

GF:GZ:cg

Enclosures

Chief Executive Office (Rita Robinson)
 County Counsel
 Executive Office
 Internal Services Department, Contracts Division (w/o enc.)

AMENDMENT 5 TO CONTRACT NO. 76403

EAST COUNTY MEDIANS - LANDSCAPE AND MEDIAN MAINTENANCE SERVICES

	THIS	AMENDME	NT, mad	le and e	entere	d into this	;	day c	of		,	201	12,
by a	nd betw	een the COl	JNTY OF	LOS A	NGE	LES, a sul	bdivis	on of	the St	tate of	Calif	orn	ia,
a	body	corporate	and	politic	(her	einafter	refer	red	to	as	COL	JNT	Y)
and	AZTE	CA LANDSC	APE, a	Califo	ornia	corporation	on (h	erein	after	referr	ed '	to	as
CON	NTRAC ⁻	ΓOR).											

<u>WITNESSETH</u>

WHEREAS, Contract No. 76403 was entered into between the COUNTY and the CONTRACTOR, on December 4, 2007, to provide landscape and grounds maintenance services for a period of one year with two 1-year renewal options commencing on December 4, 2007; and

WHEREAS, starting June 2, 2009, the COUNTY and CONTRACTOR entered into Amendment 1 to expand the service area to include the areas at Amar Road medians between Aileron Avenue and Brentwood Drive; and

WHEREAS, the COUNTY, in accordance with the motion passed by the Board of Supervisors on June 16, 2009, entered into Amendment 2 with the CONTRACTOR on May 18, 2010, to accept a 10 percent reduction in the Contract's Maximum Contract Sum in exchange for a two-year Contract term extension; and

WHEREAS, the COUNTY and CONTRACTOR entered into Amendment 3 to expand the service area, starting August 17, 2010, to include the areas at Stimson Avenue Parkway from Shadybend Drive to Halliburton Road; Pomona Freeway Interchange medians at Azusa Avenue; and starting December 4, 2010, to include the area at Colima Road medians from Fullerton Road to Nogales Street; and

WHEREAS, the COUNTY and CONTRACTOR entered into Amendment 4 to expand the service area, starting December 4, 2010, to include the areas at Hacienda Boulevard from Shadybend Drive to Newton Street and from Richview Drive to Glenmark Drive; and

WHEREAS, the COUNTY desires to extend the service area to include the areas of Arrow Highway from Enid Avenue to East of Homerest Avenue and Vincent Avenue from North of Bellbrook Street to Benbow Street, commencing on July 4, 2012.

// // // // // // NOW, THEREFORE, in consideration of these facts and payment to be made by the COUNTY, the COUNTY and the CONTRACTOR agree that Contract No. 76403 between them shall be amended as follows:

<u>FIRST</u>: The Contract is hereby amended to provide that the CONTRACTOR shall perform landscape and grounds maintenance services for the following two additional extended service areas as reflected in Attachment A, commencing on July 4, 2012, or execution by both parties, whichever occurs last:

- Arrow Highway from Enid Avenue to east of Homerest Avenue.
- Vincent Avenue from north of Bellbrook Street to Benbow Street.

This Contract's Exhibit E (Area Maps) shall be expanded to include the areas depicted in Attachment A.

<u>SECOND</u>: This Contract's annual sum for the remaining contract year, commencing on July 4, 2012, will increase by \$4,443.75 (\$888.75 per month) for the additional service areas, from \$162,635 to \$167,079, or such greater amount as the Board may approve (Maximum Contract Sum).

THIRD: The COUNTY agrees, in consideration of satisfactory performance of the amended services to pay the CONTRACTOR pursuant to the Schedule of Prices set forth in Form PW-2 for Arrow Highway from Enid Avenue to East of Homerest Avenue and from Vincent Avenue from North of Bellbrook Street to Benbow Street as reflected in Attachment B. Furthermore, CONTRACTOR has agreed to provide an additional 10 percent cost reduction to each unit rate indicated in the Schedule of Prices (PW-2) for the expanded service areas.

<u>FOURTH</u>: This Contract's LW-8 is revised to add LW-8.1 for Arrow Highway from Enid Avenue to east of Homerest Avenue and from Vincent Avenue from north of Bellbrook Street to Benbow Street (Cost Methodology), as reflected in Attachment C for the extended service areas.

<u>FIFTH:</u> The following provision is incorporated into the Contract as Part II, Exhibit B, Section 4.T, County Contract Database/CARD:

T. County Contract Database/CARD

II

The County maintains databases that track/monitor Contractor performance history. Information entered into such databases may be used for a variety of purposes, including determining whether the County will exercise a Contract term extension option.

SIXTH: Except as modified by this AMENDMENT, all other terms, conditions, requirements, and specifications of this Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

	By
	Director of Public Works
APPROVED AS TO FORM:	
JOHN F. KRATTLI Acting County Counsel	
By Deputy	
Deputy	AZTECA LANDSCAPE
	By
	Its President
	Type or Print Name
	By
	By Its Secretary
	Type or Print Name

ATTACHMENT A



LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS ROAD MAINTENANCE DIVISION – LANDSCAPE MEDIAN CONTRACTS

CONTRACT EAST COUNTY MEDIANS

LOCATION | ARROW HWY - ENID AVE TO E/O HOMEREST AVE | T.G. 598-H2



ATTACHMENT A

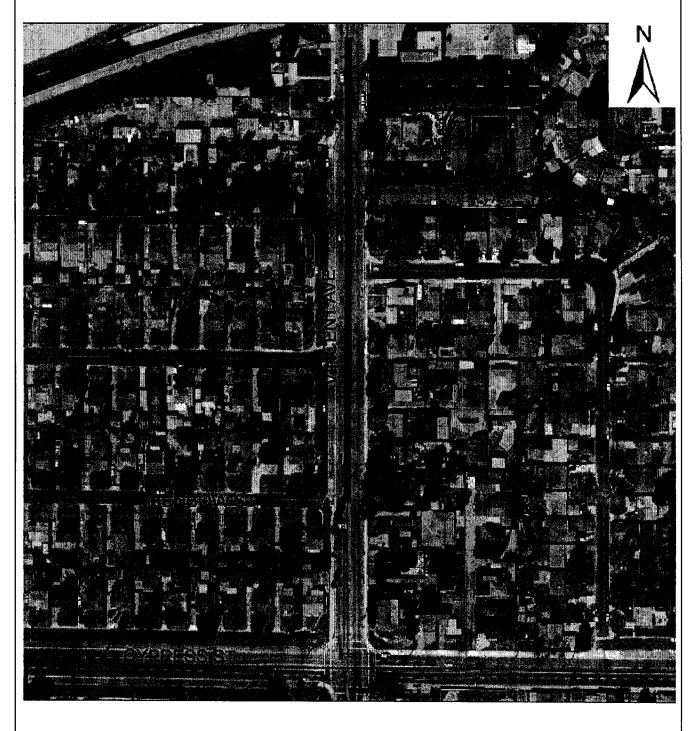


LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS ROAD MAINTENANCE DIVISION – LANDSCAPE MEDIAN CONTRACTS

CONTRACT EAST COUNTY MEDIANS

LOCATION VINCENT AVE - BENBOW TO N/O BELLBROOK ST

TG: 598 - G4



FORM PW-2

SCHEDULE OF PRICES

FOR

EAST COUNTY MEDIANS - LANDSCAPE AND MEDIAN MAINTENANCE SERVICES

The undersigned Proposer offers to perform the work described in the Request for Proposals (RFP) for the following price(s). The Proposer rate(s) (hourly, monthly, etc.) shall include all administrative costs, labor, supervision, materials, transportation, taxes, equipment, and supplies unless stated otherwise in the RFP. It is understood and agreed that where quantities, if any, are set forth in the Schedule of Prices, they are only estimates, and the unit prices (cost per frequency) quoted, if any, will apply to the actual quantities, whatever they may be. The words "frequency" and "unit" are to be used interchangeably.

ARROW HWY MEDIANS FROM ENID AVENUE TO E/O HOMEREST AVENUE AND VINCENT AVENUE MEDIANS FROM N/O BELLBROOK STREET TO BENBOW STREET

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	(<u>PROPOSED</u> HOURS P	ER FREQUENCY	x (FREQUENC	Y) x (COST PER	HOUR) = ANNUA	L COST
1.	Mowing a. General Turf Areas		N/A	N/A	\$ <u>N/A</u>	\$ <u>N/A</u>
	b. Specialized Areas		<u>N/A</u>	N/A	\$ <u>N/A</u>	\$ <u>N/A</u>
2.	Site Inspection and Reporting Per Requirements		1	52	\$ 25.00	\$ <u>1,300.00</u>
3.	Management/ Supervision		1_	52	\$ <u>25.00</u>	\$1,300.00
4.	Mechanical Edging a. Turf Areas b. Groundcover		N/A	<u>N/A</u> 	\$ N/A \$ N/A	\$N/A \$N/A
5.	Weed Removal a. Walks, Beds, Planters, and Groundcover Hardscape		4	<u>26</u>	\$ <u>25.00</u>	\$ <u>2,600.00</u>

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	b. Bare Areas		_1	12	\$ 25.00	\$_300.00
	c. Undeveloped Areas	1973	N/A	N/A	\$ N/A	\$ N/A
6.	a. Developed Areas		_1_	<u>52</u>	\$ <u>25.00</u>	\$ <u>1,300.00</u>
	b. Undeveloped Areas		N/A	<u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
····-	Raking					
7.	a. Turf Under Trees		_N/A	N/A	\$ <u>N/A</u>	\$ <u>N/A</u>
	b. Planter Beds and Planters		1	26	\$25.00	\$ 650.00
	Clearance Pruning /Hedge Trimming					
	a. Tree Safety Clearance/Tree Pruning		_1_	6	\$ <u>25.00</u>	\$ <u>150.00</u>
8.	b. Shrub Safety Clearance/ Shrub Pruning		1	2	\$25.00	\$50.00
	c. Hedge Shaping and Trimming		1	_2_	\$ <u>25,00</u>	\$ 50.00
	d. Groundcover Thinning/Turf Reseeding		1	1	\$25.00	\$25.00
9.	Sweeping – Hard Surfaces, Walks, and Steps		1	12	\$25.00	\$ 300.00
10.	Aerification		N/A	N/A	\$ N/A	\$ <u>N/A</u>
11.	Rodent Control	i de la compania del compania de la compania de la compania del compania de la compania del compania de	As Needed	As Needed	\$ <u>50.00</u>	As Needed
12.	Plant Fertilization	a signadah	As Needed	As Needed	\$_50.00_	\$As Needed

ARUSIM:	Section 19 and 1	Marketeleter (*)	astrolle (leve	नसम्बद्धाः इसम्बद्धाः	(ब्रह्मका वृक्षका ्रम्बद्धारक	ANNUAL DOSTA
	(PROPOSED HOURS P	ER FREQUENCY	x (FREQUENC	Y) x (COST PER I	HOUR) = ANNUA	L COST
13.	Replenish Muich		2	_2_	\$ 25.00	\$_100.00
14.	chemical Application a. Turf – detailing general turf areas with systemic herbicides b. Beds and Planters, Walkways, Hard Surfaces, Undeveloped Areas, Drainage Areas, Curb and Gutter, Expansion	. vi <u>*</u>	<u>N/A</u>	<u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
	Joints, Roadways, Stream Beds — with systematic herbiddes Maintenance Description — Automatic		1	6	\$ 25.00	\$ 150,00
15.	***Note: All irrigation replacement parts shall be as per original installation or approved equal by the County of Los Angeles					
	a. Valve Box Integrity — replace covers, check for safety & security b. Inspect, Operate, Control, and Make		1	52	\$ 1 2.50	\$ <u>650.00</u>

fight shifth design	<u> </u>	्वसम्बद्धाः । इत्यासन्दर्भः	FREQUENCY	HOLITO	ÁNNUAL:
Adjustmo all Irrigat Contract	ions. or not	y) x (FREQUENC) x (COST PER I	HOUR) = ANNUA	L COST
responsi replacen backflow irrigation timers	nent of	1	52	\$ 25.00	\$1,300.00
c. Inspects build-up injectso	and			<u> </u>	V 1,300,00
for clean d. Repair,	ing the standing	As Needed_	As Needed	\$ <u>100,00</u>	\$As Needed
replace, relocate sprinkler heads, v	alves				·
and drip emitters (includin labor an material	g d	As Needed	As Needed	\$ <u>50.00</u>	\$As Needed
e. Inspect excessiv	ely	AS NOGGGG	As Nooded	Ψ <u>50.00</u>	<u> </u>
areas			<u>52</u>	\$ <u>25.00</u>	\$ <u>1,300.00</u>
inspect \ at each I		1	6	\$_25.00	\$150.00
g. Flush & Inspect \ at backfl		1	1	\$ 25.00	\$ <u>25.00</u>
h. Reset ra sensor o controlle	ın 🧎	As Needed_	As Needed	\$ <u>100.00</u>	\$As Needed
inigetion system (every tin work is on the	6 and ne any				
irrigation					

ATTACHMENT B FORM PW-2

	system)		1	6	\$ 25.00	\$150.0
j.	Manual watering of					
	shrubs, ground covers					
	and trees	$\frac{1}{2} \left(\frac{1}{2} \left(\frac{1}{2} \left(\frac{1}{2} \right) \right) \right) = \frac{1}{2} \left(\frac{1}{2} \left(\frac{1}{2} \right) \right) = \frac{1}{2} \left(\frac{1}{$	As Needed_	As Needed	\$ <u>75.00</u>	\$As Nee

TOTAL COST SUMMARY

EONESHEEMS EGASI	AREA	ANNUAL SUBTOTAL
	ARROW HWY MEDIANS FROM ENID AVENUE TO E/O HOMEREST AVENUE AND VINCENT AVENUE MEDIANS FROM N/O BELLBROOK STREET TO BENBOW STREET.	\$ 11,850.00
Total	Pakapaaradhannuuril Pahkas	\$_11,850.00

Legal Name Of Proposer		
Azteda Landscape		
Signature Of Person Authorized 16		
MIMMILE	oen	
Title Of Authorized Person		
Vice-President	\mathcal{O}	
Date	State Contractor's License	License Type
	Number 417003	C-27
4/16/2012		
Proposer's Address:		
1027 E Acacia St., Ont	ario. CA 91761	
Phone	Facsimile	E-Mail
909-673-0889	909-673-9192	Brian@aztecalandscape.com

P:\aspub\CONTRACT\Mellasa\MEDIANS\EASTCNTY\07 Rebid\04.1 PW2.doc

Azteca Landscape agrees to extend the 10 percent cost reductions to each of the above unit prices (cost per hour) effective upon board approval

FORM LW-8.1

ARROW HWY MEDIANS FROM ENID AV. TO E/O HOMEREST AV. AND VINCENT AV. MEDIANS FROM N/O BELLBROOK ST. TO BENBOW ST. STAFFING PLAN AND COST METHODOLOGY FOR CONTRACT:

PROPOSER: AZTECA LANDSCAPE

500.00 11,850.00 423.63 1,350,00 2,462.72 6,745.44 1,756.65 600.00 1,040.00 2,462.72 474.28 ANNUAL COST 11.84 11.84 Total Annual Employee Benefits (1+2+3+4) TOTAL ANNUAL PRICE Total Annual Salaries Total Annual Other Costs (5+6+7+8) WAGE RATE" FOURLY 8 88 52 8 ANNUAL HOURS (3) Payroli Taxes & Workers' Compensation (7) General and Administrative Costs PER WEEK HOURS (1) Vacations, Sick Leave, Hollday (6) Service and Supply Costs (4) Walfare and Pension (2) Health Insurance 🅶 8A A (5) Equipment Costs Ľ (8) Profit 로 HOURS PER DAY 声 2 2 2 3 LIST EACH EMPLOYEE SEPARATELY) Ingation Technician Comments/Notes: POSITION/TITLE ' Supervisor Laborer abore.

All employees shown must be FULL-TIME employees of the proposer, unless exemption to use Part-Time employees has been granted by the County.

Living wage rate shall be at least \$11.84 per frour

payroli taxes; estimated annual allowances for vacation, sick, holiday, health and welfare, and persion. Proposer's costs for insurance, supplies, equipment, overhead, and any other miscellaneous costs are to be shown as requested. These costs, plus the gross labor costs and projected profit, must match the total to the Proposer's annual price as quoted in Form PW-2, Schedule of Prices. When there is a discrepancy between the price indicated in Form PW-2, Schedule of Prices, and this cost methodology, Form LW-8, the correctly calculated price indicated in Form PW-2, Schedule maintenance laborer, working supervisor, etc.); hours to be worked daily, weekly, and annually by each classification; houry and annual wages to be paid to each classification; estimated annual Note: This cost methodology is to show, in detail, now the Proposer arrived at the proposed contract price. This methodology is to reflect employee classifications to be used (e.g., landscape *** Minimum cost for health insurance is \$2,20/hour if hourly wage rate is between \$9.64 and \$11.84, unless exemption from Living Wage requirements has been granted by the County. Prices, shall prevail.

The above information was compiled from records that are available to me at this time and I declare under penalty of perjury that the information is true and accurate within the requirements of the proposal

Azteca Landscape agrees to extend the 10 percent cost reduction to this expanded area without any reduction in service and labor hours listed above.

Azteca Landscape Name of Proposer

4/16/2012 Date